DELANCO PUBLIC LIBRARY

1303 Burlington Avenue Delanco, NJ 08075

Board Meeting April 14, 2026

Mission Statement: To promote literacy and love of reading, to grow our cultural and intellectual community, and to serve as a gathering place for community members.

Goals: To advocate to secure the future of the library and to continue with outreach efforts that raise public awareness of library services and activities.

Present: **Maureen Barrett, Marge Devinney, Kristine Holland, Thom Lord**, Chris Bishop, **Linda Weih**, Nancy Mutnick, **Mary Wood, Katrina Radcliffe** (Library Director), Fern Ouellette (Township Committee Liaison)

CALL TO ORDER at **7:00 PM**

CONSENT AGENDA:

1. Approval of March 2026 minutes
2. Approval of Treasurer's Report March 2026
3. Approval of Librarian's Report March 2026

Motion to approve- Motion by Linda second by Marge

Order of business:

1. Friends update – Linda Weih
    a. Met Monday 4/13 food for the tea, parade, friends are saving egg cartons to use for the dinosaur's body (cardboard)

2. Township Committee Liaison – Fern Ouellette
    a. Fern unable to attend but provided report ahead of time that there were no updates for township library agreement. Township budget to be adopted 5/4 avail on the township website-- $83k was in the budget.

3. Reports of Standing Subcommittees:
    a. Executive – didn't meet
    b. Governance– didn't meet
    c. Development – didn't meet
    d. Finance Committee- met to discuss draft 990 for 2025. About $3500 excess everything pretty standard/straight forward.

4. Financial Disclosure Statement due April 30-
    a. Reminder that Trustees are personally fined if not completed in time.

5. Form 990- Motion to be submitted by Mary Second by Linda

6. Purchase of presentation board for library programs
    a. Katrina would like to buy piece of equipment for most longevity to replace the Epson projector and screen with a presentation board. Thinking 65" or 77" monitor that would be on a cart. Will have ideas and pricing for next month's meeting.

7. Purchase of two floor mats to improve safety for staff and patrons
    a. Seeking approval to purchase 2 "Waterhog" mats to replace the mats in front of circulation and one would come out in bad weather. $460. Motion to approve up to $500 by Kristine, Second by Linda

8. Board required hours -
    a. 2 hours are now required per each individual for the year due to change in the state requirements.

9. Changes to Open Public Meetings requirements
    a. we are not a municipal library or board, we are an independent non-profit but get enough public money that we need to follow some open meeting requirements. Whatever the county is doing must be sufficient because they're all public money and they have attorneys. We should meet but not exceed the county libraries requirements.
        i. website with link to sec of state
        ii. number of days advance notice for meeting
        iii. putting meetings in public space is sufficient
            1. changes stemmed from the Star Ledger ceasing to print notices so rules had to change.
        iv. county puts up agenda and does not put up minutes but they're available upon request
        v. discussion about resolutions to come out of executive before taking action but we are not a municipal board, we make motions not resolutions. Discussion about sunshine statement being required or not (we decided not)

10. **Misc:** work to begin on the parking lot soon hopefully notice to be received more than 1 day ahead of time. Ideally the work would begin the first week after school ends and the library will be closed. The Enrichment program begins the second week and the extended school schedule begins (summer school) the week after.

11. **Resignation:** Maureen Barret submitted her resignation from the board. She will continue to volunteer at the library.

Public Comment:

Executive Session if needed

ADJOURN:
Next meeting: May 12