**DELANCO PUBLIC LIBRARY**
**1303 Burlington Avenue, Delanco, NJ 08075**
**Board Meeting May 12, 2026**

*Mission Statement: To promote literacy and love of reading, to grow our cultural and intellectual community, and to serve as a gathering place for community members.*

*Goals: To advocate to secure the future of the library and continue with outreach efforts that raise public awareness of the library's services and activities.*

Present: **Kristine Holland, Thom Lord**, **Chris Bishop**, **Linda Weih, Nancy Mutnick, Mary Wood, Katrina Radcliffe** (Library Director), **Fern Ouellette**(Township Committee Liaison)
Absent: Marge Devinney

Also present as members of the public interested in joining the Board: Ella Graham, Carol Reiker, Sam Katz, Ann Moore, Holly Reid McLaughlin and Gina Kaluhiokalani

**CALL TO ORDER** by Linda at **7:00 PM**
**CONSENT AGENDA:**

1. ~~Approval of April 2026 minutes~~
2. Approval of Treasurer's Report April 2026
3. Approval of Librarian's Report April 2026

*Tabling Approval of April minutes for corrections made after it had been sent to the board for review.*

Motion to approve items 2 & 3 by Kristine Second by Thom; All in favor

**Order of business:**

1. **Reorganization** –
   a) Linda nominated Kristine for President and Mary for Secretary; Linda will continue to serve as Vice President and Thom will continue to serve as Treasurer.
   b) Subcommittees were reorganized as follows:
   **Executive** – Kristine, Linda, Mary, Thom
   **Governance**- Sam, Gina, Kristine, Mary, Marge
   **Development** – Linda, Ann, Carol, Nancy
   **Finance** - Chris, Thom, Ella, Holly

Motion to approve by Nancy Second by Linda; All in favor

2. **Friends update** – Linda Weih

   a) The Friends are preparing for the book sale coming up, it will be Thursday-Saturday June 25-27 from 10-2p with a $5 bag sale on Saturday. The Tuesday before they need volunteers to be at the library at 2p to help unload the books picked up from the storage unit and to set up. Note: These dates might have to change if the paving is scheduled for this week.

b) Update from Katrina- Daisy Century will be at the library on May $28^{th}$ to reenact the life of the only known woman Buffalo Soldier.

3. **Township Committee Liaison –Fern Ouelette**
   a) Reported that the school board voted to change the library hours to 1pm citing the reason given was the QSAC report. The discussion with Township Committee at this point is when the change goes into effect, upon signature or with the new school year in September.
   b) The Library Board discussed immediate consequences of the change in hours to quality of life (6 day work week to meet the 30 hours required for state aid); impacts on programming without any morning hours; staffing issues.
   c) Katrina raised a question about the shared service custodian (Victor) on Friday as stipulated by Fern at a previous Library Board meeting. She requested he confirm again what the scheduled cleaning days/times are because it does not appear they are getting what they are paying for and additionally that there has been no Saturday maintenance since we moved into the A/C season. Katrina also discussed the mess being left behind for her staff to come into regularly.

4. **Reports of Standing Subcommittees**:
   a. Executive –Did not meet
   b. Governance- Did not meet
   c. Development – Did not meet
   d. Finance Committee- Did not meet

5. **Miscellaneous**:
   a) Reminder to report your individual training hours to Katrina. 2 hours are now required from each board member due to the change in state requirements.
   b) Meet and greet prospective board members and address any questions. We have 6 members of our community interested in stepping up to join the board and help the library all were introduced and given an opportunity to speak on why they were interested. They then were asked to step out so the board could discuss and vote. Linda asked for a Motion to appoint the new members to the board with one serving as an alternate. Ann Moore volunteered to serve as the alternate. The new members were brought back in and thanked for their willingness to commit time to the library and given information about upcoming Trustee training and discussion of subcommittees.

      Motion to approve by Kristine Second by Mary; all in favor

   c) Linda announced that she made a call to the company listing 801 Coopertown Road (Formerly Briscottis) as a possible alternative to remaining in the school. The asking rent is $6k per month they are willing to sell as well. The state requirement for a library in a community our size is 4,000 Sq Ft. the listing for the property shows 4,018 Sq Ft. It would need some renovations however since the back portion is a warehouse duct work would be needed, Thom advised also dehumidifiers, it would not be “move in ready” but could be worth pursuing and most of the furniture/shelves would come with us. Nancy expressed concern about being in a situation where again we don’t own the building. Discussion on sources of funding that could be available.

Kristine requested a subcommittee be established to explore this deeper and find out if it’s a truly viable option. Subcommittee formed: Kristine, Sam, Thom, Mary and Chris. Subcommittee will try to have something reportable for next meeting; it was discussed that while we don’t normally meet in July and August, given the nature of what’s hanging out there it might behoove us to tentatively calendar those meetings in case there’s new developments. Will advise if needed.

**Public Comment:** None
**Executive Session if needed:** None

**ADJOURN:** Linda called for Motion to Adjourn at 8:25p
Motion by Ann Second by Chris